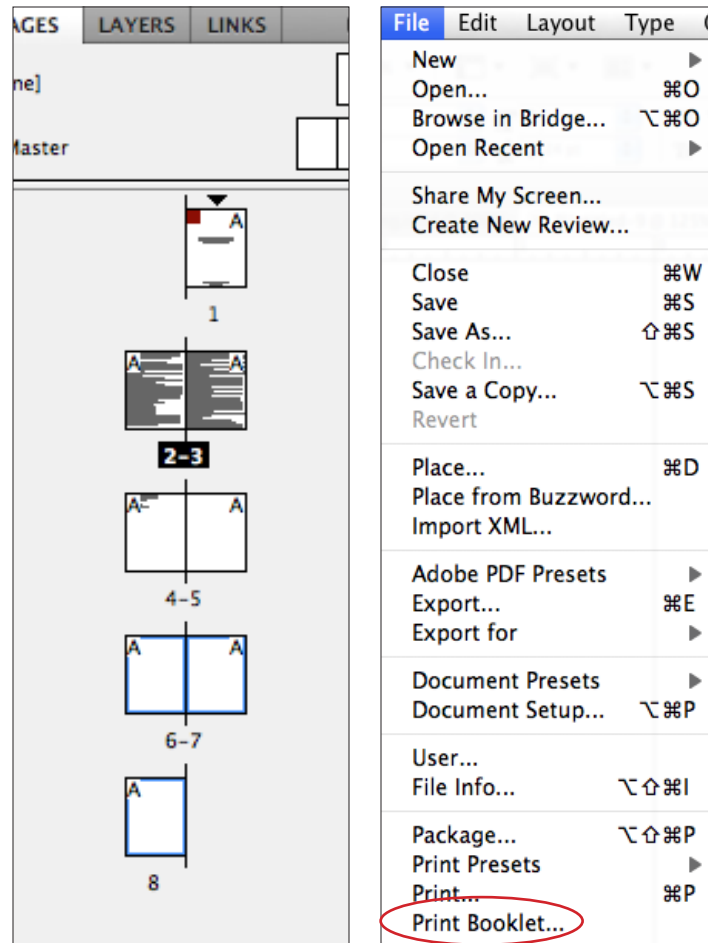


Signature Printing

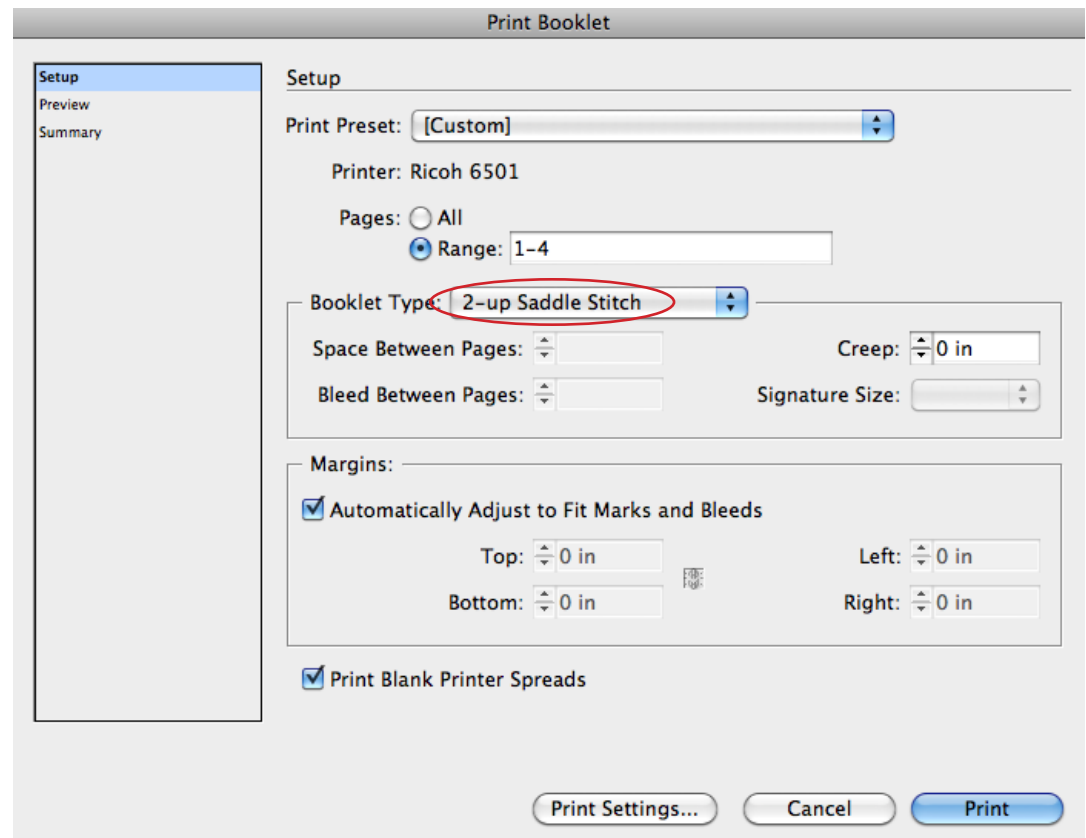
1st Step: The most important thing that you must check is that your document is set up in increments of 4 pages. 4 (cover, 1, 2, back cover), 8 (cover, 1,2,3,4,5,6, back cover), and so on otherwise you will need to insert blank pages



2nd Step: In InDesign, after you've checked your page counts, go to File > Print Booklet.

Signature Printing

3rd Step: Confirm booklet type is 2-Up Saddle Stitch.



4th Step: For printing signatures, you will have to create different signatures and save them separately, just like when you fold your real signatures.

5th Step: In Pages, select the Range of pages that will make up your signature. This choice is also dependent on your total page count. You will need to decide your signature size based on your pages.

Example: If I have a 100 page document, and I choose 20 pages as my signature size, which means each signature will consist of 20 pages, then the setup of range should be like this:

Signature 1 | Range from: 1 - 20

Signature 2 | Range from: 21 - 40

Signature 3 | Range from: 41 - 60

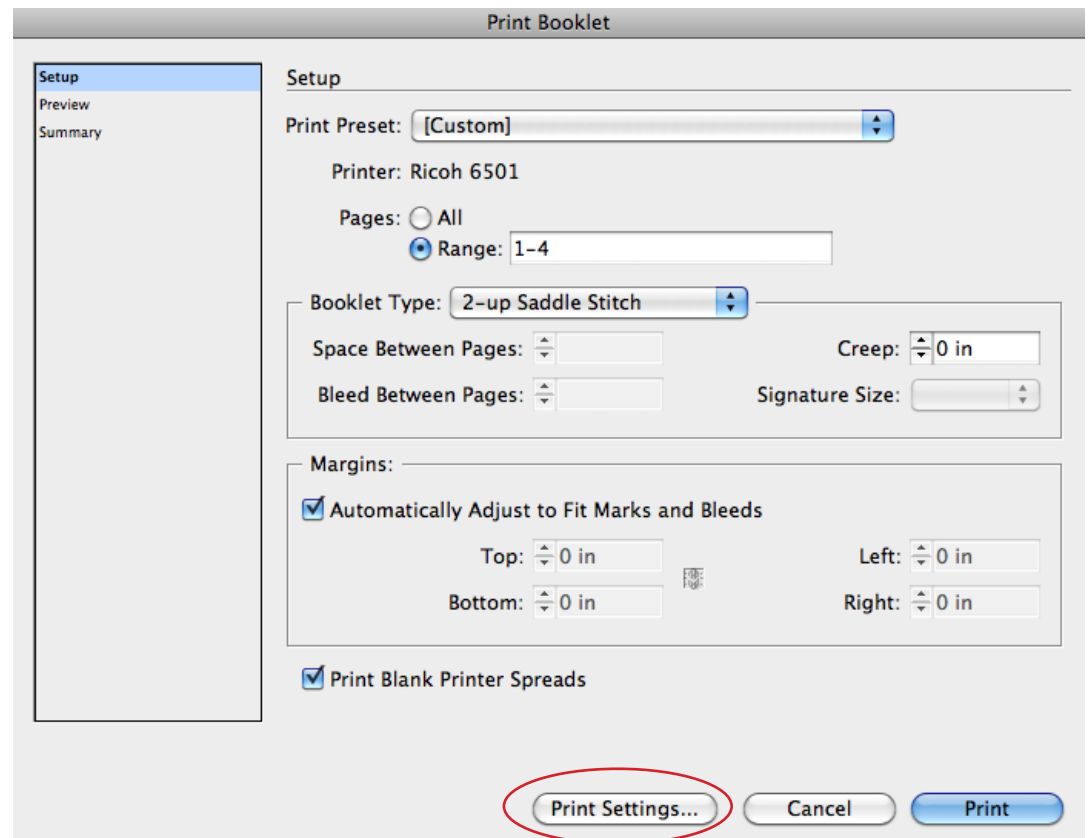
Signature 4 | Range from: 61 - 80

Signature 5 | Range from: 81 - 100

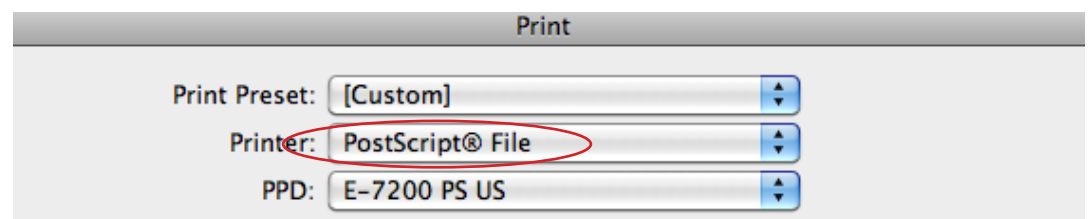
For now, choose 1-20 as the range for your first signature.

Signature Printing

6th Step: Click on Print Settings

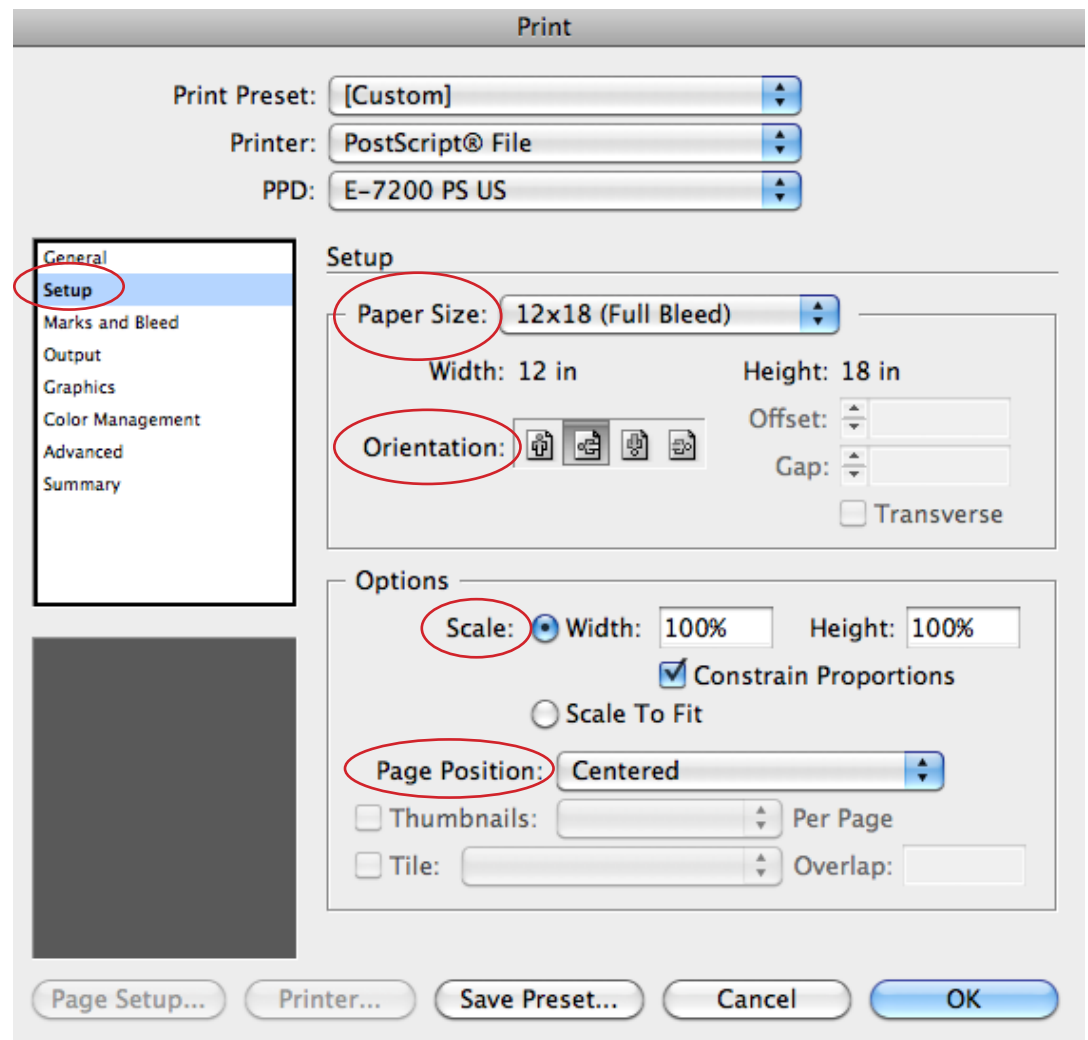


7th Step: From the Print Settings window, choose your Printer to PostScript File. This PostScript file will help us create a PDF that is print ready.



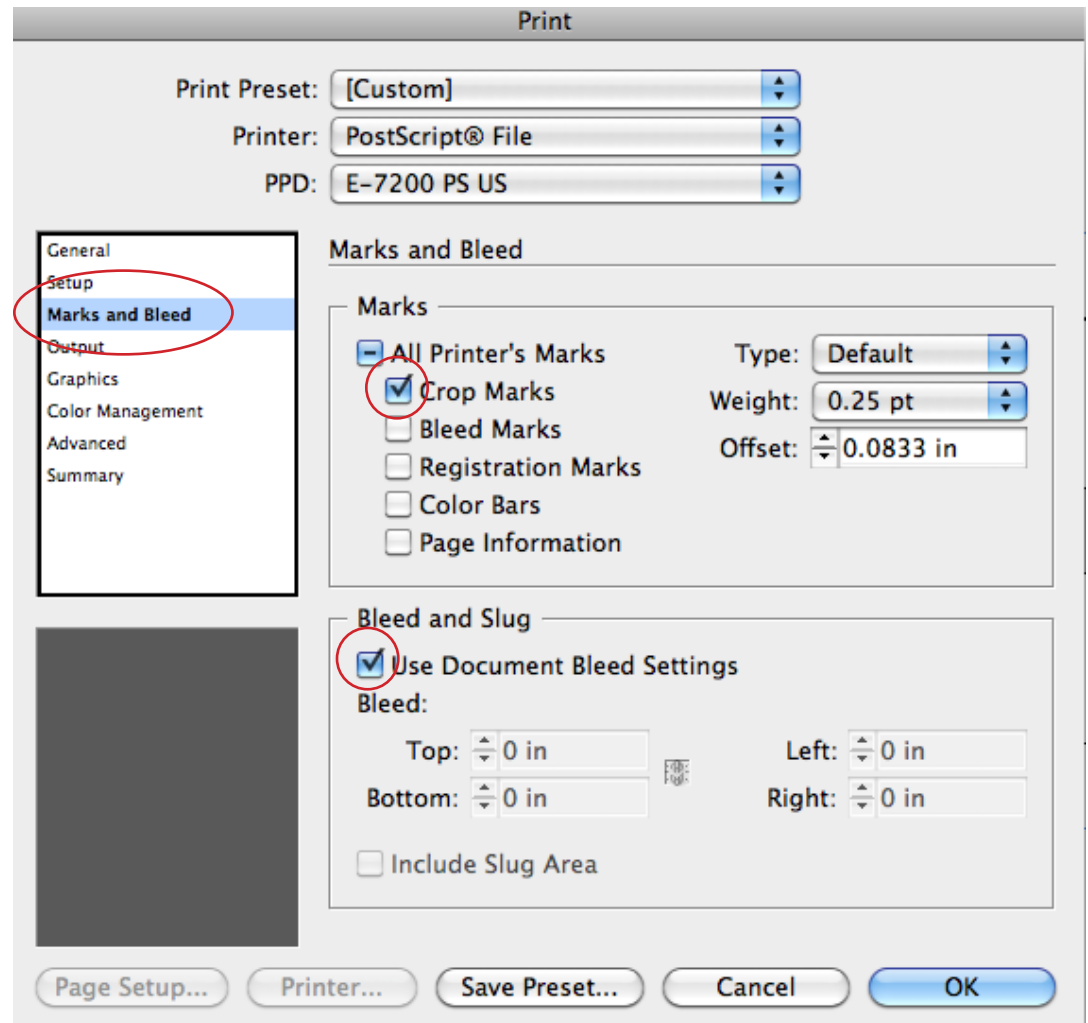
Signature Printing

8th Step: Click Setup on the left panel in the Print Settings window. In this window, check your paper size, orientation, scaling, and page position (I like to use Centered for my page position).



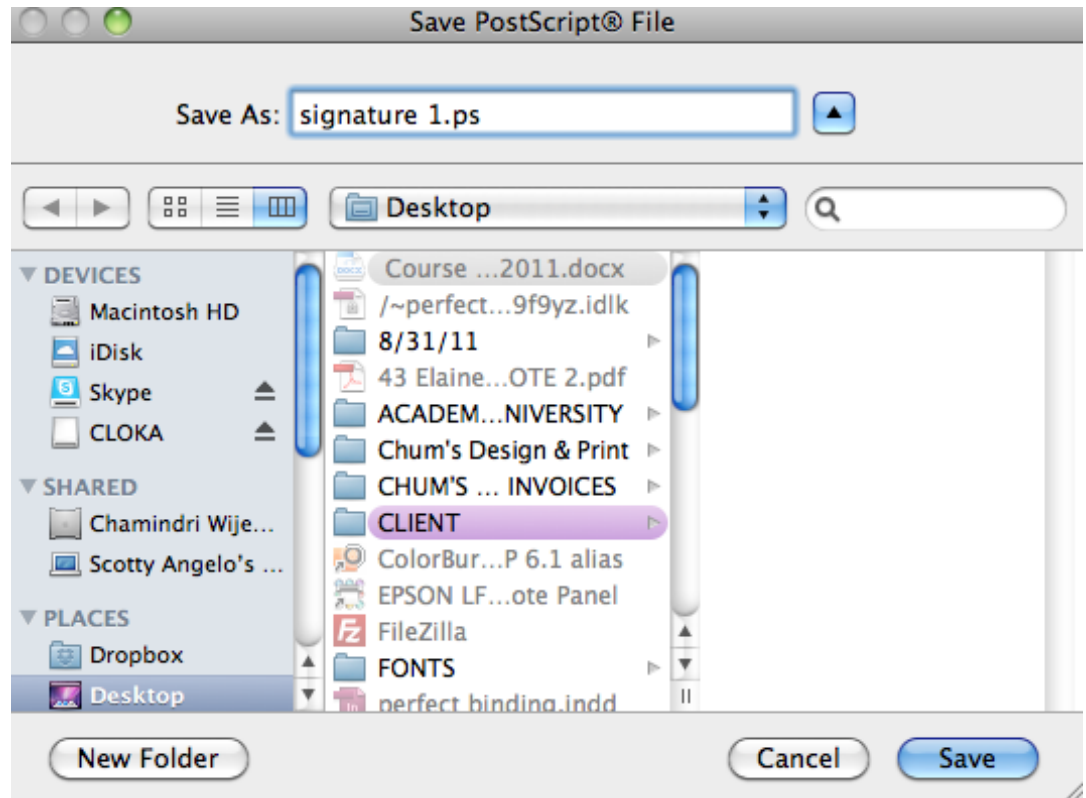
Signature Printing

9th Step: Next, moving on to Marks and Bleed, make sure the box is checked next to Crop Marks, as well as the box marked Use Document Bleed Settings (this will apply the bleed settings you picked when you created the file). Click OK.



10th Step: Choose Preview from the left panel to confirm that everything looks correct. In the Messages window, under the preview of your document, it will show you if there are blank pages in your setup.

Signature Printing



11th Step: When you are ready to create your PostScript file click on Print and select the location/folder that you want to store your booklet. InDesign automatically adds the extension .ps in the name. Click Save.

12th Step: After saving the PostScript file, you will need to use Adobe Acrobat Pro in order to convert the PostScript file into a PDF file. You can do this by dragging your booklet PostScript file into Adobe Acrobat Pro. It will then open in Adobe Acrobat Pro, which allows you to save the file as a PDF for print.

13th Step: Repeat these steps for each group of pages to create all of your signatures.